

General Information: Terms and Condition

THE AIMS

- To provide a safe and secure environment to all the students.
- To promote a high level of Islamic behavior, ethics and discipline
- To help children learn, practice and understand Qur'anic Arabic and Islamic tradition
- To foster tolerance and respect for Muslim and non-Muslim alike, in accordance with the tradition of Prophet Muhammad (peace be upon him).

CONDITIONS OF ENROLMENT

- Enrolment numbers are limited due to available resources.
- Students must turn 5 years old on or before 30 April of the year of enrolment.
- Ensure your child/children are enrolled in a regular daytime school in the ACT
- All students must obey the school's social policy and rules
- Inform teachers if your child/children are unable to attend class, on a particular Sunday, for any reason.
- If a student is absent for 3 continuous Sundays, parents will be contacted regarding continuation/cancellation of enrolment
- Parents are responsible for their child/children's transportation arrangements to and from the school.

CURRICULUM

- The curriculum covers three areas:
 - **Arabic:** to be able to read Qur'an with correct Tajweed and accurate Arabic pronunciation.
 - **Qur'an:** to learn and understand the meaning of the Qur'an and memories short Surah
 - **Islamic Studies:** Basics of Faith, Islamic manners and etiquettes, Islamic history and current affairs from Islamic perspective.

SCHOOL TIMINGS: 10:00AM TO 1:15PM INCLUDING DHUHR SALAH

- Parents are expected to bring their child/children to school on time (no earlier than 9:45am and no later than 10am) and pick them up promptly after Dhuhr prayer (no later than 1:25pm). Child supervision is not available after or before school hours.
- In case of emergencies, parents can pick up their children by informing one of the teachers.

HOMEWORK & STUDY

- Parents are responsible to set aside at least 10 minutes every day, at home, to practice the Qur'an recitation and/or memorization. Parents need to be aware of what is taught at the school and helping the students with their homework or projects.
- In case of absence, parents are expected to approach the relevant teachers' to find out missed lessons and adapt a suitable catch up strategy for their child.
- If a student is seen to be not completing homework without a reasonable explanation, the student may be kept in during recess to complete it. If it is seen to be a persistent problem, a note/email will be sent in to parents to inform the issue and eventually may be invited to meet with the teacher to discuss and help resolve any issues regarding homework.

ASSESSMENT AND REPORTING, PARENT-TEACHER INTERVIEWS

- All aspects of the student's work and behavior are considered for assessment. Students will be rewarded for trying their best throughout the term.
- Written reports are emailed to families at the end of terms 2 and 4.
- Parent-Teacher Interviews are held twice a year – in Terms 1 and 3: Parents are required to attend these along with the child.

Gungahlin Mosque Islamic School

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PARENT INVOLVEMENT

- Parents are required to volunteer for at least one day a term at the school for playground supervision, classroom assistance, and special events. Please see the volunteer sheet in the office and speak to the volunteer in-charge. attend Parent-Teacher Interviews twice a year – Terms 1 & 3 (see GMIS Schedule for the year)

DISCIPLINE:

Arrive at school on time to attend the 10am Assembly.

- Each student is expected to come to school prepared with paper, pencils, and completed homework.
- Students must be courteous and respectful to teachers and friends and others at all times.
- Students must treat the property of others with respect.
- Must not borrow anything from another student without permission from the owner.
- Shouting, fighting, unruly behavior is not allowed in the school premises.
- Students are not allowed to leave their classroom without permission from their teacher.
- No child is to be outside the school premises without the supervision of their parents or their teacher.
- The playground should be used with care and consideration, giving others a go on the equipment
- No food or drink should be consumed in the classrooms or inside Masjid.
- All students, boys and girls are to dress to Islamic standards – please see Dress Code.
- Any behavior that is seen to be untoward, disruptive, bullying or, interfering with the safety and well-being of other students, teachers or community members, will be referred to the discipline in-charge for disciplinary action. If the behavior is seen to be a continuous problem, a parent-conference will be initiated to resolve issues.

DRESS CODE

- **Everyone:** All clothes should be loose-fitting (not figure-hugging) and not see-through; and have no offensive logo or writing on them (preferably no writing or picture) and ripped clothes are not to be worn. The top should be long enough so that the midriff or back does not show when lifting arms or bending over.
- **Boys:** shorts should cover the knees even when sitting down, t-shirt or shirt should be sleeved.
- **Girls:** scarf or hijab to cover the hair, full or three-quarter-sleeved top, full-length skirt or pants (up to ankles),

FEES & BOOKS

- Every student, new and returning needs to enrol at the beginning of the year or when they first join in the year.
- Whole year fees payable by a family as follows:
1st child – \$300; 2nd - \$200; 3rd child – \$150 & 4th child free.
- Text books that are to be used during the year need to be bought for each student work book was given free. We will endeavor to keep prices as low as possible – (\$15 per book).

CANTEEN – HEALTHY FOOD INITIATIVE

- We will endeavor to serve healthy, wholesome food at the school canteen at low prices.

GRIEVANCES

- If students, parents or guardians have any concerns, please contact the appropriate class teacher.

CONTACTS

- Email: info@gmis.org.au; Web: <http://gmis.org.au>

We pray that Allah helps and guides us all in our mission and forgives us for any mistakes that we make, Ameen.